

### 1. What does the Columbia Beach Resort's F&B Event Sales Coordinator do for us?

Organises all necessary arrangements with the Banqueting team. Creates the wedding itinerary and oversees the entire event. Co-ordinates the wedding day, venues set-up, food and beverage preparations. Reviews the banqueting charges for accuracy, prior to the pricing of the final bill.

### 2. Can Columbia Beach Resort's F&B Event Sales Coordinator recommend photographers, florists and entertainment for the special day?

We include options within our wedding brochure (pg25) and are happy to provide more. All vendors collaborating with Columbia Beach Resort are experienced professionals. Vendors arranged by the couple directly, will have to adhere to our policies and will be under the full supervision of the Resort. Payments for services provided by third parties are handled directly by the wedding couple.

### 3. What is the average cost per person for food and beverage?

Our prices start from €75 per person on set or buffet menus, which includes service charges and applicable taxes. For drinks, our cocktail reception packages start from €23 per person and beverage packages for dinner start from €35 per person; depending on your requirements they can of course be customized. The exact and final costs of your wedding will be checked and reconfirmed with you prior to the settlement of the first deposit.

### 4. Can we bring our own food and beverage?

For health and safety reasons, along with quality standards, all food and beverage items are only permitted to be provided by Columbia Beach Resort, and the wedding cake from Columbia Confectionery.

### 5. When do I need to finalize the menu and the number of attendees?

Upon signing the wedding agreement with us, you are committing to a minimum number of guaranteed guests for your event. Any change to the agreed menus, beverages ordered, set ups, function spaces and any additional service shall be made 30 days prior to the event and might be subject to charges. Final number of participants to be given, at the latest, 72 hours prior to the function day. Beyond this time frame, any change in menus, set ups, n. of participants, entertainment or any other service will be subject to supplementary charges.

### 6. Are children charged full price?

Children from 0-6 years are free of charge. Children aged between 6 to 12 years are charged with a 50% discount and children older than 12 years old are charged full price.



### 7. Can we taste the selected food menu, and will it include all items?

Food tastings are organized once the wedding couple have confirmed the menu and have paid the required deposit. A selection from the menu items and canapes, will be suggested by our Chef, per seasonal availability.

### 8. How do I secure my wedding date?

Prior to or during your meeting with the F&B Event Sales Coordinator, you will discuss the available dates and venues for your special day. Once you have decided, an agreement will be prepared and your date will be confirmed upon receipt of your 15% non-refundable deposit. Kindly note that for Christian Orthodox weddings, the Resort will put you in contact with the local priest and in case of civil weddings, the Resort will receive confirmation of the time and date from the Yermasoyia Municipality. Payments for services provided by third parties, including the wedding officiants are handled directly by the wedding couple.

### 9. What are the deposits based on and when are they due?

A non-refundable deposit of 10% is required to secure the wedding event date.

A non-refundable deposit of 30% is required 90 days prior to the wedding day.

A non-refundable deposit of 30% is required 60 days prior to the wedding day.

A non-refundable deposit of 30% is required 30 days prior to the wedding day.

Columbia Beach Resort requires full pre-payment for all events.

### 10. What is included in the rental fee of the venue?

The privatization and set up of the selected venue: tables, chairs, linens, plates, silverware and glassware, are all included in the rental fee. Rental fees are considered per day; shall any particular function set up be required, full day rental fees will apply for privatization of the space.

### 11. Are there any music/time restrictions?

Outdoors: function and music until 11:00 p.m.

Indoors: music until 2:30 a.m.

### 12. What gifts will the groom and bride receive from Columbia Beach Resort?

- A complimentary wedding night stay
- An upgrade of your suite, for the whole duration of your stay
- A bottle of Champagne and selected seasonal treats
- A flower arrangement in your suite
- A rich fruit basket upon arrival
- A voucher for a candlelit dinner for two
- Flower petals in your suite on the wedding night
- Breakfast in your suite the day after the wedding
- 15% discount on all Hébe Spa treatments to be enjoyed during your wedding stay
- A complimentary night stay to celebrate your 1 year anniversary